

## COURSE DETAILS – 5 DAYS 5D0344

TITLE: FINE FURNITURE MAKING, PART 4 – MAKING FURNITURE

TUTOR: BERNARD ALLEN

LEVEL: ADVANCED

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## AIMS OF COURSE:

Students registering for this course must have completed at least Fine Furniture Making Parts 1 and 2 (or in the past Cabinet Making Parts 1 and 2) at West Dean College. The course aims to lead students through the process of making a fine piece of furniture working from drawings.

## WHAT STUDENTS SHOULD ACHIEVE:

In consultation with the tutor, students will develop a suitable project according to their abilities and within the context of the course. The tutor will assist students with the design and construction issues to enable students to draw up plans for their own project in advance of the course. They are expected to study and acquaint themselves with every aspect of this project beforehand, to enable them to start making when the course begins.

*PLEASE NOTE* that due to many variables, it is not always possible to complete a project in one Part 4 course. On occasion it will be necessary to return to a subsequent course to complete a project or finish it at home.

## MATERIALS AND TECHNIQUES COVERED:

Fine Furniture Making, Part 4 will also continue to build on the hand craft skills acquired in Parts 1 and 2, with the added opportunity of an introduction to relevant machine operations on a one-to-one basis.

Roger Fox will assist the tutor with wood machining and timber preparation on the first two days of the course between 9am and 5pm. This will enable the tutor to concentrate more fully on teaching and assisting students with their projects in the workshop.

To comply with Health & Safety Regulations, saw shop machinery will only be used by the tutor and the wood machinist, but students will be offered demonstrations as appropriate, again on a one-to-one basis.

## TEACHING METHOD:

Based in the workshop throughout, the tutor will give informal lectures and demonstrations at each stage of the project, with one-to-one tuition and guidance at the bench.

## EVENING SESSIONS:

**The first evening session is an essential part of the course** and all students are expected to attend. Please bring your toolkit to the workshop by 6.45pm on the first evening, prior to dinner, in preparation for the first evening's introductory talk.

**Other optional evening activities:**

Students may continue working on agreed projects on other evenings. Non-resident students should book dinner in advance or at Reception for any other evening they stay on to work.

## STUDENT PREPARATION FOR COURSE IF ANY:

It is essential that you contact the tutor as soon as you have confirmation of your booking for this course to discuss your chosen project. Please do this without delay by telephone (01691 828738) or e-mail ([bernard@bernardallen.co.uk](mailto:bernard@bernardallen.co.uk)) to discuss your choice or by completing the questionnaire overleaf and sending it by return to Bernard Allen, c/o West Dean College, West Dean, Chichester, West Sussex PO18 0QZ.

**HEALTH AND SAFETY:**

The tutor instructs students in health and safety issues relevant to this course. Students may work unsupervised on agreed projects once they have satisfied the tutor as to their competence. There may be restrictions on the equipment available to students in the tutor's absence. All Personal Protection Equipment, apart from footwear, is provided by the College.

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**MATERIALS FOR THE COURSE:**

**PLEASE REMEMBER THAT ON PRACTICAL COURSES YOU MAY WELL NEED TO PURCHASE MATERIALS THROUGHOUT THE COURSE TO COMPLETE PROJECTS**

Included in the non-residential fee for this course is an additional charge for the provision of a wood machinist to assist the course and the cost of general materials supplied by the College for the use of the group as a whole.

**WOOD** will be provided by the tutor, the cost of which should be reimbursed directly to him on request..

**TOOLS:** You are expected to bring your own hand tool kit to this course. All tools brought should be tuned, ready for use. In addition, please bring any sash cramps and quick release cramps you have.

The College will provide all electric tools needed and students are asked not to bring their own as they will be unable to use them in the College workshops for health and safety reasons.

**Please indicate your chosen project by returning the questionnaire overleaf.**

**COURSE TIMETABLE** (unless otherwise stated above or agreed with the tutor during the course)

Course timetable for 2–9 day courses – each course starts with a welcome session on the first evening of the start date of the course and is followed by 2–9 days depending on the length of the course.

<b>Arrival Day</b>	From 4.00pm 7.00 8.15–9.15	Arrival for residential students. Non-residential students please arrive by 6.45pm for welcome chat and dinner. Dinner. First teaching session.
<b>Daily Timetable</b>	<b>9.15am</b> 10.30 12.45pm <b>2.00pm</b> 3.30 5.00 7.00 8.15	<b>Morning classes.</b> Coffee. Lunch. <b>Afternoon classes.</b> Tea. Classes finish. Dinner. Evening working – students may have evening access to certain workshops in the absence of their tutor, but only with their tutor's permission and provided it is safe to do so.
<b>Departure – last day</b>	10.00am 3.00pm 3.30	Residential students are asked to vacate rooms. Classes finish. Tea then departure.

PROJECT QUESTIONNAIRE FOR:

COURSE: FINE FURNITURE MAKING, PART 4 – MAKING FURNITURE

TUTOR: BERNARD ALLEN

COURSE DATES AND NUMBER: .....

YOUR NAME:.....

ADDRESS (please include postcode):.....

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TELEPHONE NUMBERS:      Day  
   Evening  
   Mobile

E-MAIL:.....

I would like to make a design for a: .....

I would like –      \* to have wood supplied  
                             \* to bring my own wood  
                             \* *please delete as appropriate*

Signed: .....

Date: .....

Please return this form **without delay** to:  
BERNARD ALLEN, c/o The Admissions Office, West Dean College, West Dean, Chichester,  
West Sussex PO18 0QZ

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